



ORAL PRESENTATIONS

All presentations are on-site only, and all presentations are allocated a certain time slot. For the timing of the presentations, we kindly like to refer to the conference program online (<https://2023.ispaweb.org/program/>).

PRESENTATIONS GUIDELINES

Oral sessions are live sessions of 90 minutes. There are up to 6 presentations in each oral session. Only a few sessions include 5 or fewer presentations.

The oral presentations are 15 minutes, which may not be exceeded. Please consider **presenting 10 minutes** (maximum) and leaving 5 minutes for Q&A and **discussion with the audience**.

****Please note that the conference program is full, and it is important to keep everything running on time****

You can use a PowerPoint presentation.

ORAL PRESENTATIONS' TIPS AND TRICKS

- For 10 minutes of presentation, you can prepare around 10 (maximum 12 slides) in PowerPoint, including the introduction and end slide.
- Be sure that the PowerPoint slides have the same layout all way through.
- Observe that the content of each slide is not too detailed.
- The possibilities of animations are numerous. Please do not exaggerate.
- Graphs and figures are often better than tables at an oral presentation. Flow charts are very appropriate to describe the material.
- If you wish to add films or other sorts of interactive materials, please include these in the presentation (do not access them through the internet, as this may not work to your satisfaction).

TECHNICAL INFORMATION

Session rooms will have a laptop with software tools (Microsoft Office, Adobe Acrobat PDF Viewer), a data projector and a screen. Please don't forget to **bring a USB pen drive with a copy of the presentations**. We recommend presenters to take a second copy of their presentation (USB-stick and/or send it to your personal email address).

Please make sure to **arrive on time at the beginning of your session!**

Good luck with your presentation!

The ISPA 2023 Local Organizing Committee